



DARIEN POLICE DEPARTMENT EMPLOYEE COMMENDATION

If you would like to commend an employee of the Darien Police Department, please fill out this form. You may either mail this form or return it to the Department. You may also commend an employee by writing a letter to the Chief of Police, Darien Police Department, 25 Hecker Ave., Darien, CT 06820. Verbal commendations may be given to any Department supervisor.

The Darien Police Department thanks you for your interest and for taking the time to complete this form.

1. Date of contact with employee: _____
Time of contact with employee: _____ ☐ AM ☐ PM
Location of contact (i.e., address, cross streets, or business name, etc.)

2. Employee's name, employee number (if known) and assignment (patrol, detective, supervisor, marine)

Name	Employee Number	Assignment
_____	_____	_____
_____	_____	_____
_____	_____	_____
3. What initiated your contact with the employee?

<input type="checkbox"/> Police response to your call	<input type="checkbox"/> Pick up property
<input type="checkbox"/> Traffic Stop	<input type="checkbox"/> Visit a detective
<input type="checkbox"/> Traffic Collision	<input type="checkbox"/> Visit/release a prisoner
<input type="checkbox"/> Made a report at the police station	<input type="checkbox"/> Witness at a police investigation
<input type="checkbox"/> Other _____	
4. What would you like to commend about the employee's performance? (use reverse side if needed)

OPTIONAL:

Print your Name	_____	Signature	_____
Address	_____	City	_____
Telephone Number	_____	Zip Code	_____